

APPROVED AS WRITTEN

Poplar Tree Elementary

PTA Meeting Minutes November 15, 2017

CALLED TO ORDER: 9:00 am

In Attendance: Kara Balzano, Rebekah McDonald, Nischala Aamidala, Addy (Ninsa) Perez, Tahany Smeda, Susan Lowry, Jen McNerney, Heather Ellison, Jen Davis, Allison Denenberg, Christine Fecko, Holly Walker, Sue Andujar, Nicole Burns, Adhuna Mathuria, Kimberly Powers, Emily Flynn, Parash Shah, Garima Jain, Melanie Read

School Supply Kits Presentation, Campus Survival Kits

- Been in business for 3 years. Serves Fairfax County.
- Delivered on truck by company. They will deliver kits to individual classrooms. Takes 1-3 hours. Just need someone to open the door and provide a map.
- Free Refill Program – For each kit purchased, school is entitled to certain number of refill credits based on contracts and purchases.
- Free Essentials Kit Program – fill gaps where children cannot provide their own supplies.

APPROVAL OF MINUTES

October 2017 minutes approved as written.

Presentation, First Lego League Fantastic Five

- Fantastic Five FLL Team is requesting funding to attend state competition.
- They took 2nd place championship this year.
- Looking to go to state competition, which costs \$150 to register.
- The team explored Hydrodynamics as topic this year. They created a website to Adopt a Stream and clean up the stream. EC Lawrence and Clean Fairfax is interested in using it but it would cost \$65 per year to keep up the URL.
- Team is requesting funding from PTA of \$150 for registration for state competition, plus the \$65 for the website for this year.

PRINCIPAL'S REPORT, Sue Andujar

- Traffic condition update – Met with safety & security to address issue with TJ bus. Buses have now been moved to side parking lot and that is also where parents are dropping off. This is helping with SACC issue in morning. Will continue to monitor.
- Thanksgiving luncheon tomorrow.
- Thankful for support of parents throughout the year thus far.
- Hired new Administrative Assistant/ financial secretary.

Treasurers Report, Nischala Aamidala

Bank statement reconciled. Balance as of 10/31/2017: \$39,589.84

PRESIDENT'S REPORT

- Box Tops – Already made \$642.10 for October. Mrs. McBride's class won the pajama party.
- Reflections – Entry deadline passed. Received 20 entries.
- Nominations for Outstanding Employees is now open.

Committee Reports

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No Fuss Fundraiser, Jen Mc Nerney

- Currently at \$9,200. About two-thirds of where we want to be.
- Last push flyer was in last Friday folder.
- Reminder to parents that this is what they voted for.
- Looking at how to get more participation at start of next year.

Membership & Silent Auction, Allison Denenberg

- Membership – 650 members; 43 teachers.
- Silent Auction \$7,308. Budgeted \$4,300.

Fall Festival Recap, Susan Lowry

- Fall Festival went well. Tighter budget this year.
- Chris Ferragamo got sponsorship to help pay for festival. \$1500 for entertainment. But with sponsorship, we spent \$150 for entertainment.
- Rental space fee is \$420 because this is a PTA function.

Mini Grants, Rebekah McDonald

- 8 mini-grants (2 were combined)
- Total was almost \$1000 under budget.
- Mini Grants included: subsidize bus costs for Cat B field trip; flexible seating for 5th grade; music curriculum for preschool and special education; tuners and microphones for strings; novel sets for reading room; Breakout EDU kits for School Based Technology Specialist.

New Business

- PTA sponsored lunch fund – consider having a small amount of money on a PTA lunch account that would allow kids who forgot their lunch to borrow money from the account. Poplar Tree used to have this, but it has been about 4 years since we had it. Rebekah McDonald volunteered to research.
- Proposed Spirit Night at Children’s Science Center - Children’s Science Lab has option for Spirit Night. \$10 tickets for one night. School receives 30% of proceeds. Lab holds up to 150 people. Also has space to sell pizza, etc. Consider this in place of one family movie night for a spirit night fundraiser.

FLL Fantastic Five Team Discussion of Proposal

- Lengthy discussion on funding First Lego League Fantastic Five team.
- Motion for \$65 to support FLL website – Motion Approved
- Motion for \$150 for registration for State Championship - Motion Approved.

Upcoming Events:

- Spirit Night – Chipotle – Wednesday, December 13

Meeting Adjourned: 10:38 am