

Poplar Tree Elementary School PTA

Meeting Minutes

November 12, 2013

Meeting called to order at 7:06 by Elizabeth Zielinski

Attendees: Carolyn Caywood, Sandy Jones, Carolyn York, Bonita Rogers, Heather Phillips, Hallie Dillon, Jennifer Alvarez, , Elizabeth Zielinski

The October 15, 2013 minutes were approved as written

Principal's Report (given by Mrs. Dillon as Mrs. Williams was not present)

Thanksgiving lunch schedule finalized and given out.

- Veteran's Day Assembly was a success. Gave breakfast, students saluted veterans by flag pole and slide show was given
- Mrs. Williams is recovering slowly from knee surgery and Mrs. Dillon still filling in as acting Principle in her absence.

President's Report

- George resigned as Treasurer as of October 18<sup>th</sup>. Electronic vote was taken by committee chairs for Carolyn Caywood to take over as Treasurer and step down as Secretary. Carolyn was voted to Treasurer and took over on 11/11/13
- Secretary position open
- Attendance is low at PTA meetings. Please reach out to other members, especially in the lower grades.
- Superintendent Garza is doing a tour at Rocky Run Middle School on November 25<sup>th</sup>. Try and go, be an advocate, many budget cuts on the table.

Treasurer's Report

Carolyn Caywood took over just recently Treasurer position. Nothing new to report.

Committee Reports (given as part of the President's Report)

- Mini grants letters budget is \$3,300. Mini grants that came in asking for \$2,349.49. Education committee will go over grants and decide on approval.
- Directory update. School had to send out another written permission for information to be listed in the directory. Directory will be available electronically at the end of November.

Next Meeting scheduled for December 10<sup>th</sup>.

The meeting was adjourned at 8:16pm

Respectfully submitted by,

Carolyn Caywood

Secretary