

# **Poplar Tree Elementary**

## **PTA Meeting October 8, 2014**

**Called to order: 10:06 am**

**In attendance:** Wanda Radler, Susan Lowry, Laurie Senio, Adrienne Nicholson, Hillary Raucheisen, Stacy Casey, Lisa Payne, Jennifer Davis, Carolyn Caywood, Bonita Rogers, Heather Phillips, Mrs. Williams, Ms. Walker, Heather Ellison, Kathy Smith, Francis Ivy

### **Review meeting minutes from September 11, 2014**

\*Minutes were approved as written

### **Principal's Report: Mrs. Williams**

- Today was walk or bike to school day. We had a great turn out!
- Noise level in the cafeteria is getting better.
- Adapted playground is on hold, but should be completed this school year. The county is waiting on the orders to come in.

### **Ms. Walker: Safety Report**

- Every safety drill has occurred that has to happen in the first semester except for our monthly fire drills for November and December. During construction of the playground there are alternate safety routes in place.

### **President's report: Wanda Radler**

- Food bank project is up and running!! Deliveries to the food pantry occur two times a week.
- The bylaws committee is working to update our bylaws and have them turned into the state for approval.
- Budget: the field trip line item was increased from \$200 to \$500 to accommodate for field trip transportation for the Special Education Department. The executive board voted to pass this on Sept. 24, 2014
- A motion was put forward to increase the field trip budget an additional \$300 to show a total field trip item of \$800. Motion was seconded and approved.
- Please check out the resources tab on the pta webpage:  
<https://sites.google.com/site/poplartreeptaweb/resources>

### **Vice President's report: Susan Lowry**

- At the September meeting a paper vote was distributed for the Virginia PTA with two legislative items to be voted on. If you did not submit a ballot at the September meeting you can do so today.

### **Treasurer's Report: Carolyn Caywood**

- \$54104 starting balance and our ending balance is \$51,555
- Payments have been made for the Fall Festival, STEM grant fund and the Reading A-Z license for the school was renewed.

### **Fall Festival: Carolyn Caywood**

- Come out to the Fall Festival on Oct. 25 5-8pm
- Free food for staff and teachers.
- Requests for volunteers will come out soon.
- There will be food vendors, inflatables, photo booth and games for the first half. DJ and dance the second half.
- A flyer will be out by next week.
- GET EXCITED!

### **Mini Grants**

- 12 requests have been submitted so far.
- There was a motion to increase the mini grant fund by \$850. The motion was seconded and approved.

### **Membership: Jennifer Davis**

- 337 individual memberships as of today. 60 Staff memberships received
- Membership drive ends this Friday.
- If you have not joined please go to:  
<https://sites.google.com/site/poplartreptaweb/about/join>

### **Presentation: Kathy Smith**

- Please check the School board website : <http://www.fcps.edu/schlbd/>
- The new calendar will be voted on in March. Please provide feedback to the school board before this time.
- Our school is currently under-enrolled. The county is beginning discussion to bring more children in. All options will be considered including expanding our boundaries.
- It is on the county agenda to discuss Poplar Tree becoming an AAP center for the 2015-2016 school year. This would be in addition to Greenbriar West Elementary. Meetings will be held this month to begin the discussions. There will be opportunities for parents to attend meetings and provide concerns.
- Any questions and concerns regarding the expansion of our school can be directed to Mrs. Williams at the moment.
- Please continue to provide feedback regarding the school start times to **all** the school board members. Options are still being considered and the board has received very little parent feedback recently.
- If you have an issue/concern that is school related email our school board representative, Kathy Smith. [Kathy.L.Smith@fcps.edu](mailto:Kathy.L.Smith@fcps.edu)
- If you have a more general county-wide concern, make sure you email all the school board members.

### **Announcements:**

Our next PTA meeting will be Nov. 12 at 7pm.

The topic will be – Little Known Secrets of Paying for College

### **Meeting Adjourned: 11:09**

Minutes submitted by Heather Ellison